



PRIOR LEARNING ASSESSMENT REVIEW (PLAR)

What is PLAR?

The Canadian Red Cross Prior Learning Assessment Review (PLAR) is a process that assesses the prior learning and training qualified applicants have undergone. The PLAR process is intended to reduce duplication of training for applicants transitioning to or advancing within the Red Cross First Aid Program. Applicable first aid training, certifications, licenses and documentation are reviewed by the Canadian Red Cross team of subject matter experts. This process ensures we meet our commitment to regulatory bodies which indicates Red Cross only issues certificates to participants who have demonstrated the competency of the designated First Aid Program.

PLAR Process

1.1

1. Review the application information and process carefully.
2. Prepare electronic copies of your current/valid documentation and any relevant supporting documents requested by the Canadian Red Cross.
3. Submit the completed application with your documentation to PLAR@redcross.ca.

*Note: DO NOT submit any other documents unless specified by the Red Cross.

1.2

1. Your documentation will be received and evaluated for relevancy. Allow 10 business days for the review to be completed.
2. If required, additional information may be requested by Red Cross at this time. Applications which do not contain copies of the required certifications will not be evaluated. The applicant will be notified and required to reapply.
3. If all documentation is in order, the PLAR is completed.
4. Based on Red Cross' findings, an equivalency may be granted.

1.3

1. A written notice from Red Cross indicating the result of the PLAR (a level of equivalency, if any, will be indicated) will be sent to the applicant. *No certificate will be issued.

2.1 Length of PLAR equivalency (Validity Period)

The written notice will indicate the validity period of the equivalency. Generally, the validity period will be same as the date indicated on the applicant's certification(s). Should no date of expiry be indicated, the validity will be for a period of one (1) year from date of application. No expired certifications will be considered.

3.1 Dispute Resolution

In the event a disagreement should arise by an applicant as to the result of the PLAR, with respect, the Red Cross' written equivalency notification will be the final decision. If an applicant is unsatisfied with the results of the PLAR, they may request a reassessment. The reassessment will be performed after a one (1) year deferral period and upon reapplying.

4.1 Privacy of Applicant's Documentation

All documentation submitted will be for the specific applicant's PLAR process. Any and all documents submitted electronically will be erased at the cessation of the PLAR. Red Cross' privacy policy related to confidentiality will apply.

Prior Learning Assessment Review - Terms

The applicant agrees and states:

1. This PLAR request has been made solely for the purposes of equivalency with the Canadian Red Cross First Aid Program. They, the applicant, respectfully request that the Red Cross reviewer(s) evaluate the submitted: first aid certification(s), professional EMS licenses, and any supporting documents requested.
2. All applicable supporting documentation is enclosed or attached.
3. We also acknowledge this PLAR, if approved, is valid for a period of one year from the date of original submission.
4. The applicant understands that once the evaluation has been completed, there is a one-year waiting period before the applicant is able to submit another request containing the same certifications.
5. It is also understood, and agreed to, that the PLAR, and/or the results may be revoked at any time by the Red Cross should it be necessary to maintain a legislative or regulatory requirement, internal program standard requirement, Red Cross quality assurance standard, or due to unprofessional conduct of the applicant. All notifications will be in writing.
6. It is also understood and agreed to that upon request, the applicant will allow the Red Cross reviewer or their designate(s) unrestricted access to assess the training records (incl. all examinations), continued medical education documentation, and licensing files, without compromising applicant confidentiality, all for the purpose of the PLAR and maintaining continuous quality assurance. Reviews may include but are not limited to: site visits, communication to applicable training staff, documentation review, provider and Instructor competency, proof of licensure (if applicable) and proof of certification.

Required Documents for PLAR process

Must submit each document indicated or requested. Failure to do so will result in cessation and rejection of PLAR application.

- Proof of current certification(s)
- Proof of current professional EMS licences (if applicable, by licensing agency)
- Proof of medical responder training applicable to level of provider, including electronic versions of curriculum, duration, frequency, and outcomes
- Additional documentation may be requested

Closing

All parties agree that this PLAR and the terms within are reasonable, valid and enforceable, and if approved, shall survive the review and become the terms of the PLAR. It is also agreed, that the applicant(s) will be notified in writing of the decision by the Red Cross reviewer or designate.

It is also agreed that, should any disagreement or dispute arise, all involved will make reasonable attempt to find a resolve through friendly consultation. Notwithstanding, the Red Cross maintains section 3.1 of the review request should there be no resolve.

Prior Learning Assessment Review

Applicant Information

Applicant: _____
Address: _____
City: _____ Province: _____ Postal Code: _____
Primary Contact Number: _____ Cell: _____
Email: _____

*Note: Only the applicant named on this form shall apply. For group or program applications please email PLAR@redcross.ca and request a group application.

Type of PLAR Requested

Participant-Level Certification

- Emergency Medical Responder
- First Responder
- First Aid
- CPR
- Wilderness & Remote First Aid
- Advanced Wilderness & Remote First Aid
- BLS
- Airway Management
- Oxygen Therapy

Instructor-Level Certification

- EMRI (AECI Instructor)
- FRI (ECI Instructor)
- First Aid Instructor
- CPR Instructor
- Wilderness & Remote First Aid Instructor
- Advanced Wilderness & Remote First Aid Instructor
- BLSI

For applicants intending to instruct Canadian Red Cross First Aid courses, please indicate below the Canadian Red Cross courses you intend to instruct:

Do you hold any current Canadian Red Cross First Aid certifications? Yes No

If yes, please indicate the certificates you hold OR your Canadian Red Cross Instructor number:

I am the authorized PLAR applicant, and by checking this box I agree to the terms of the aforementioned review.

Name: _____ Title: _____

Date: _____

Red Cross Use Only

Reviewer: _____

Date Received: _____

Date of Review: _____

Disposition (circle one): Successful Unsuccessful

Decision rationale
required:

Signature of
Reviewer: _____ Date: _____